

POPULATION WELFARE DEPARTMENT
INVITATION FOR BIDS

Sealed Bids are invited from well reputed manufacturer/Importers/Sole agent/Authorized distributor for the purchase & supply of Computers, Printers and UPS on **F.O.R** basis for Population Welfare Department, Punjab. The sale of tenders / bidding documents will be started from the date of publication of this advertisement in press and PPRA website.

Sr. #	Name of Tender	Last Date for purchase of Tender During Office Hours	Date & time of Receiving Tender	Date & Time of Opening Tender	Amount of CDR
01	Tender for the Purchase of Computers, Printers and UPS	30-05-2014 (Friday)	02-06-2014 (Monday) 11.00 AM	02-06-2014 (Monday) 11.30 AM	2% of the Total Bid Price

1. Tender Documents containing terms & conditions and detailed specifications and quantity of items can be obtained on payment of Rs.500/- (Non-refundable being the tender Cost) from the office of Secretary, Population Welfare Department, 58- Abu Bakar Block, New Garden Town, Lahore on any working day during office hours. A copy of tender notice is also available for information on the website of Punjab Procurement Regulatory Authority i.e. www.ppra.punjab.gov.pk
2. All tenders shall be submitted to the office of the undersigned at given date & time. Any tender received after specified time will not be entertained. Tenders will be opened in Committee Room of the office of Secretary, Population Welfare Department according to the schedule given above in presence of bidders or their authorized representatives who choose to present at the time of opening.
3. The Procuring Agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal.
 - i. The Procuring Agency shall upon request communicate to any bidder, the grounds for its rejection of all bids or proposals, but shall not be required to justify those grounds.
 - ii. The Procuring Agency shall incur no liability, solely by virtue of its invoking sub-rule (1) towards the bidders.
4. Earnest money will be in the shape of deposit at call issued in favour of Secretary, Population Welfare Department, attached with the quotation / bid.
5. Procurement shall be governed by the Punjab Procurement Rules issued vide Notification No.MD(PPRA) 2-1/2010.
6. All the items will be supplied in the Ware House of Population Welfare Department, Punjab, Lahore.
7. **Single Stage –Two envelope procedures (Technical & Financial) as per rule 36 (b) of PPRA Rules, 2009, issued vide Notification No.MD(PPRA)2-1/2010 shall be applied.**
 - i) Tenders should be submitted comprising a single package containing two separate envelopes. Each envelop will contain separately the financial proposal and the technical proposal.
 - ii) Envelop shall be marked as “Financial Proposal” and “Technical Proposal” in Bold and legible letters to avoid confusion. The financial proposal envelop will only be opened after technically approved as per PPRA Rules.
 - iii) On rejection of Technical Proposal, the Financial Proposal will be returned unopened. The Department will not be responsible for any opening of Financial Proposal, where it is submitted collectively for all the items, or found opened on submission or not properly sealed.

The firms already under process of disciplinary action, defaulter or black listed with any government/organization will not be allowed to participate.

Note:-

- a) Bid / tenders (Technical and Financial bids) are required items wise separately.
- b) T.E. No. against each items must be mentioned on envelop (Technical and Financial bids)

**SECTION OFFICER
(M&E/PROC)**
Population Welfare Department
(Phone No. 042-99232440)