



## POPULATION WELFARE DEPARTMENT

### INVITATION FOR BIDS

Sealed Bids are invited from the original manufacturer or their dealers for purchase and supply of **Printing Paper “Ivory Card and Art Card etc.”** for Population Welfare Department on **F.O.R.** basis. The sale of tenders/bidding documents will be started from the date of publication of this advertisement in News Papers and PPRA website.

Sr. #	Name of Tender	Last Date for purchase of tender	Date & time of Receiving Tender	Date & Time for Opening of Tender	Bid Security
01.	i. Mandiali Paper (H.F)/equivalent ii. Ivory Card (Blue) Imported iii. Art Card (Real) iv. Binding of Register v. Binding of Referral Slips	04-10-2017 During Office Hours	05-10-2017 At 10 A.M.	05-10-2017 At 10.30 A.M.	3% of estimated cost as per detail in Bidding Document

1. Tender Documents containing terms & conditions and detailed specifications and quantity of required items can be obtained on payment of Rs.500/- for each item (Non-refundable being the tender cost) from the office of Production and Printing Unit, 11/B-I, B-II, Ghalib Market, Gulberg-III, Lahore on any working day during office hours. A copy of tender notice and complete bidding document is also available for information on the website of Punjab Procurement Regulatory Authority i.e. [www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk)
2. All tenders shall be submitted items wise to the office of the undersigned at given date & time. Any tender received after specified time will not be entertained. Tenders will be opened in Committee Room of the office of Incharge, Production and Printing Unit, Population Welfare Department according to the schedule given above in presence of bidders or their authorized representatives who choose to attend at the time of opening.
3. The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal.
4. The procuring agency shall upon request communicate to any bidder, the ground for its rejection of all bids or proposals, but shall not be required to justify those grounds.
5. Bid Security will be in the shape of deposit at call issued in favour of Incharge, Production and Printing Unit, Population Welfare Department, attached with the bid.
6. Procurement shall be governed by the Punjab Procurement Rule, 2014
7. The items will be supplied at Production and Printing Unit, 11/B-I, B-II, Ghalib Market, Gulberg-III, Lahore of Population Welfare Department Punjab.
8. **Single Stage – Two envelop procedures (Technical & Financial) as per rule 38 (2)(a) of PPRA Rules, 2014, shall be applied:-**
  - i) Tenders should be submitted comprising a single package containing two separate envelops. Each envelop will contain separately the financial proposal and the technical proposal.
  - ii) Envelop shall be marked as “Financial Proposal” and Technical Proposal” in Bold and legible letters to avoid confusion. The financial proposal envelop will only be opened after technically approved as per PPRA Rules, 2014.
  - iii) On rejection of Technical Proposal, the Financial Proposal will be returned unopened. The Department will not be responsible for any opening of Financial Proposal, where it is submitted collectively for all the items, or found opened on submission or not properly sealed.
9. The firms already under process of disciplinary action, defaulter or black listed with any government/organization will not be allowed to participate.

**ASSISTANT DIRECTOR**  
**Production and Printing Unit,**  
**11/B-I, B-II, Ghalib Market,**  
**Gulberg-III, Lahore**  
042-99263006